

## Application Form

This application form relates to companies who wish to become approved Renewable Fuel Suppliers under the Renewable Fuel Assurance Scheme (RFAS). Please refer to the RFAS technical guidance for further information regarding application process, scheme GHG emissions and sustainability performance criteria, compliance requirements plus overall scheme management.

All information supplied to Zemo Partnership will be kept confidential.

Please use the specific RFAS Application Form for Renewable Hydrogen where applicable.

### 1.) Company Information

<b>Company:</b> <i>(Registered and trading name)</i>	
<b>Address:</b> <i>(Registered address)</i>	
<b>Company Representative:</b> <i>(Name and position)</i>	
<b>Contact Details:</b> <i>(Email address and phone number)</i>	

### 2.) General Information

a) Please, provide a brief description of your business in terms of renewable fuel supply chain including – feedstocks types, production process and distribution. This should include locations of activities and if blending renewable fuel with fossil fuel where this takes place. If your company is a renewable fuel distributor, please provide details of your renewable fuel suppliers and fuel bunkering arrangements.

b) The Company is:

- Reporting under the RTFO
- Distributing renewable fuel directly to fleet operators
- Distributing renewable fuel to through fuel traders
- Purchasing renewable fuel from an approved RFAS supplier
- Purchasing renewable fuel from a company reporting under the RTFO
- Other please explain -

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c) Please identify the renewable fuel(s) your company is supplying:

- |  |   |
|--|---|
| <input type="checkbox"/> Biodiesel                   | <input type="checkbox"/> Biopropane                               |
| <input type="checkbox"/> Bioethanol                  | <input type="checkbox"/> Hydrotreated Vegetable Oils (HVO)        |
| <input type="checkbox"/> Compressed Biomethane (CBG) | <input type="checkbox"/> Renewable hydrogen                       |
| <input type="checkbox"/> Liquefied Biomethane (LBG)  | <input type="checkbox"/> Others not already listed, please list - |

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d) Identify the type and blend of renewable fuels that your company are supplying to your customers, please provide information about each:

Fossil fuel used: .....

Renewable Fuel Blends: .....

Is the fossil fuel listed in the RFAS Technical Guidance?  Yes  No

**3.) Renewable fuel volumes, GHG emissions and feedstock sustainability**

a) Please, provide a summary of the quantities renewable fuels and blends supplied over the last six months to allow an understanding of the scale of operations: identifying GHG emission intensity and savings for the renewable fuel and final products sold.

<b>Renewable Fuel Type and Blends</b>	<b>Volume (kg or litres)</b>	<b>Transport Market Road Vehicles or NRMM</b>	<b>GHG emission savings (%)</b>	<b>Greenhouse Gas Intensity (g CO<sub>2</sub>e/MJ)</b>

b) Please provide examples of the feedstocks used to produce renewable fuels being sold, this shall include energy crops, biomass waste and residues.

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c) Identify if the GHG emission intensity has been calculated using actual or default values.

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d) Identify if renewable fuels feedstocks and/or your company are certified under a voluntary sustainability scheme? Please provide details of the scheme.

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e) Please identify the number of customers your company is supplying high blend renewable fuel at present. This is to assist us with creating Renewable Fuel Declarations and reference numbers.

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#### 4.) RFAS Fees

Please contact [rfas@zemo.org.uk](mailto:rfas@zemo.org.uk) for more information on the relevant fees. (Application Fees start from £3000+VAT. The exact figures depend on company trading structure and Zemo Partnership Membership status.)

Once the completed application form is received an invoice will be raised for the Application Fee. Once approved Zemo will issue the Annual Participate Fee invoice.

Signature:

Print Name: .....

Date: .....

Please contact [rfas@zemo.org.uk](mailto:rfas@zemo.org.uk) if you have any questions regarding completing the application form.

## 5.) RFAS Participation Agreement

Renewable Fuel Suppliers approved under the scheme will be sent a RFAS Participation Agreement and will need to return a signed copy to Zemo. If you do not agree with any of our requirements please contact [rfas@zemo.org.uk](mailto:rfas@zemo.org.uk).

Terms of Reference:

Company x agree to the following terms of reference:

- Acknowledges and agrees with the general obligations and responsibilities for participation in the RFAS, as stipulated in the RFAS Guidance Document and its appendices.
- Agrees to conform to all applicable requirements and contractual obligations, corrective actions and related data requests within the RFAS scope.
- Acknowledges and agrees to provide records as requested by the RFAS and the appointed auditor to demonstrate compliance with the scheme.
- Commits to and agrees that the quantities of renewable fuel covered by the scheme would have only been accounted for under one initiative scheme.
- Acknowledges and agrees that Zemo Partnership and the RFAS logo will not be used:
  - in a way that could cause confusion, misinterpretation, or loss of credibility;
  - in a way that implies Zemo endorses, participates in, or is responsible for activities performed by the Company, outside the scope of the RFAS;
- Acknowledge and agrees the Company may incur termination of RFAS participation if:
  - Renewable fuels covered and systems are not in compliance with the RFAS Performance Standard.
  - Evidence of misuse and/or fraudulent behaviour against RFAS requirements during verification audit checks, or ongoing monitoring.
  - Failure to provide the documents required for ongoing monitoring.