

Fuels Working Group

Meeting Agenda

22th May 2025, 10:00 – 12:30

Online via Microsoft Teams

Time	Item	Lead	Purpose	Paper No.
	1. Welcome & Apologies			
10:00 5 min	Guidance on Competition Law	Chair	For info	Verbal
	2. Minutes and Matters Arising			
10:05 5 min	2.1 Actions	Chair	For agreement	
	3. Government Policy Updates			
10:10 15 min	3.1 Government update	Tim Simon, DfT	For info	FWG-P-25-01
	4. Fuels Programmes			
10:25 10 min	4.1 Sustainable Business Update	Jackie Savage, Zemo	For info	FWG-P-25-02
10:35 10 min	4.2 Freight Needs – Sustainable Energy	Lamech Salomon, Logistic UK	For info	Verbal
10:45 15 min	4.3 Decarbonising Commercial Vehicles in Wales	Alec Thomson, Zemo	For info	FWG-P-25-03
11:00 5min	Break			
	5. Map of Missing Policies			
11:05 60 min	5.1 Deep dive into Sustainable Fuels	Neil Stockley	For input	FWG-P-25-04
	6. Future Role of Working Group			
12:05 15 min	6.1 How the working group should evolve	Jonathan Murray	For input	FWG-P-25-05
	7. Member's Roundtable			
12:20 5min	Events, Public Announcements, News Items			
12:25	End			

Competition Law Compliance

DOs and DON'Ts

Commercial decisions must be taken independently by individual companies. All participants must be aware that exchange of commercially sensitive information or intimation of intended commercial decisions, directly or indirectly, can result in competition law infringement.

Member conduct at meetings and teleconferences

There must be no communication of the following information:

- Individual company or industry prices, including differentials, discounts, rebates, allowances, price levels or changes, mark-ups, terms of sale and credit terms.
- Company plans as regards development, design, production, distribution or marketing of products/services, divestments, closures or expansion.
- Rates for production or transportation of products.
- Bids for contracts or procedures for responding to bid invitations.
- Matters relating to individual suppliers and customers/potential customers, progress on negotiations or content of negotiations.

If at any point during a meeting discussion appears to be breaching policy guidelines, the Chair or a participant should immediately raise their concern and close the discussion.

The above is not an exhaustive list. The full Zemo Partnership Competition Law Guidelines should be consulted or if in doubt legal advice obtained.