

# Bus Working Group Meeting

Tuesday 14<sup>th</sup> January 2020, 10:00-13:00

Institution for Mechanical Engineers, 1 Birdcage Walk, SW1H 9JJ

## AGENDA

	Item	Lead	Purpose	Paper No.
10.00 5 mins	<b>1. Welcome &amp; Apologies</b> Competition Compliance Statement	Chair: Mike Weston		
10.05 5 mins	<b>2. Minutes and Matters arising</b>	Daniel Hayes	For agreement	BWG-M-19-10
	<b>3. Updates</b>			
10.10 10 mins	3.1 Department for Transport	Laura Ralph, Chris Brown	For information	Verbal Update
10.20 10 mins	3.2 Transport Scotland	Derek McCreadie	For information	Verbal Update
10.30 10 mins	3.3 Transport for London	Lisa Dipnarine, Finn Coyle	For information	BWG-P-20-01
10.50 15 mins	3.5 LCEB/LEB Monitoring update	Daniel Hayes	For information	BWG-P-20-02
	<b>4. LowCVP Work Programme 2018/19</b>			
11.05 30 mins	4.1 Work Programme update	Dan Hayes, Andy Eastlake	For discussion	BWG-P-20-03
11.35 15mins	Coffee Break			
11.35 30 mins	4.2 <b>Work Programme Proposals for 2020/21</b>	Dan Hayes	For information	BWG-P-20-04
	<b>5. Guest Presentations</b>			
12.05 20 mins	5.1 Electric bus chassis manufacture	Ian Foley, Equipmake	For information	BWG-P-20-05
12:25 20 mins	5.2 Energy Superhub Oxford	Marianne Costigan, Pivot Power	For information	BWG-P-20-06
	<b>6. Updates</b>			
12.45 10 mins	6.1 LowCVP activity & work programme updates	Daniel Hayes	For information	BWG-P-20-07
12.55 5mins	<b>7. Members Announcements</b>			
13.00	End			

# Low Carbon Vehicle Partnership Competition Law Compliance DOs and DON'Ts

**Commercial decisions must be taken independently by individual companies.  
All participants must be aware that exchange of commercially sensitive information or intimation  
of intended commercial decisions, directly or indirectly, can result in competition law  
infringement.**

## **Member conduct at meetings and teleconferences**

There must be no communication of the following information:

1. Individual company or industry prices, including differentials, discounts, rebates, allowances, price levels or changes, mark-ups, terms of sale and credit terms.
2. Company plans as regards development, design, production, distribution or marketing of products/services, divestments, closures or expansion.
3. Rates for production or transportation of products.
4. Bids for contracts or procedures for responding to bid invitations.
5. Matters relating to individual suppliers and customers/potential customers, progress on negotiations or content of negotiations.

If at any point during a meeting discussion appears to be breaching policy guidelines, the Chair or a participant should immediately raise their concern and close the discussion.