

RFS Group Approval Application Form

This application form relates to companies who wish to become approved Renewable Fuel Suppliers under the Renewable Fuel Assurance Scheme (RFAS). Please refer to the RFAS technical guidance for further information regarding application process, scheme GHG emissions and sustainability performance criteria, compliance requirements plus overall scheme management. The RFAS is specifically related to renewable fuel sold within the UK road transport market covering heavy-duty vehicles and NRMM.

All information supplied to Zemo Partnership will be kept confidential.

1.) Legal entity applying for RFAS approval (RFS Group Lead)

Company: <i>(Registered and trading name)</i>	
Address: <i>(Registered address)</i>	
Company Representative: <i>(Name and position)</i>	
Contact Details: <i>(Email address and phone number)</i>	
The Company is	<input type="checkbox"/> Reporting under the RTFO <input type="checkbox"/> Distributing renewable fuel directly to fleet operators <input type="checkbox"/> Distributing renewable fuel to through fuel traders <input type="checkbox"/> Purchasing renewable fuel from an approved RFAS supplier <input type="checkbox"/> Purchasing renewable fuel from a company reporting under the RTFO <input type="checkbox"/> Other please explain -

2.) RFS group details (insert more rows if required)

Company name and address	Ownership	Supply chain information
	<input type="checkbox"/> Under the same group ownership umbrella as RFAS approval holder <input type="checkbox"/> Ownership independent from RFAS approval holder	<input type="checkbox"/> Reporting under the RTFO <input type="checkbox"/> Distributing renewable fuel directly to fleet operators <input type="checkbox"/> Distributing renewable fuel to through fuel traders <input type="checkbox"/> Purchasing renewable fuel from an approved RFAS supplier <input type="checkbox"/> Purchasing renewable fuel from a company reporting under the RTFO <input type="checkbox"/> Other please explain -
	<input type="checkbox"/> Under the same group ownership umbrella as RFAS approval holder <input type="checkbox"/> Ownership independent from RFAS approval holder	<input type="checkbox"/> Reporting under the RTFO <input type="checkbox"/> Distributing renewable fuel directly to fleet operators <input type="checkbox"/> Distributing renewable fuel to through fuel traders <input type="checkbox"/> Purchasing renewable fuel from an approved RFAS supplier <input type="checkbox"/> Purchasing renewable fuel from a company reporting under the RTFO <input type="checkbox"/> Other please explain -
	<input type="checkbox"/> Under the same group ownership umbrella as RFAS approval holder <input type="checkbox"/> Ownership independent from RFAS approval holder	<input type="checkbox"/> Reporting under the RTFO <input type="checkbox"/> Distributing renewable fuel directly to fleet operators <input type="checkbox"/> Distributing renewable fuel to through fuel traders <input type="checkbox"/> Purchasing renewable fuel from an approved RFAS supplier <input type="checkbox"/> Purchasing renewable fuel from a company reporting under the RTFO <input type="checkbox"/> Other please explain -
	<input type="checkbox"/> Under the same group ownership umbrella as RFAS approval holder <input type="checkbox"/> Ownership independent from RFAS approval holder	<input type="checkbox"/> Reporting under the RTFO <input type="checkbox"/> Distributing renewable fuel directly to fleet operators <input type="checkbox"/> Distributing renewable fuel to through fuel traders <input type="checkbox"/> Purchasing renewable fuel from an approved RFAS supplier <input type="checkbox"/> Purchasing renewable fuel from a company reporting under the RTFO <input type="checkbox"/> Other please explain -

3.) General Information

a) Please, provide a brief description of your business in terms of renewable fuel supply chain including - feedstocks types, production process and distribution. Provide details of your fuel bunkering arrangements; including the number of locations renewable fuel is bunkered and distributed from. Please also describe the RFS Group structure, explaining how the group will be managed and operated by the different companies involved, and where the documents and evidence required to demonstrate compliance are located (centralised or available at each individual entity).

b) Please identify the renewable fuel(s) your company is supplying:

- | | |
|--|---|
| <input type="checkbox"/> Biodiesel | <input type="checkbox"/> Biopropane |
| <input type="checkbox"/> Bioethanol | <input type="checkbox"/> Hydrotreated Vegetable Oils (HVO) |
| <input type="checkbox"/> Compressed Biomethane (CBG) | <input type="checkbox"/> Renewable hydrogen |
| <input type="checkbox"/> Liquified Biomethane (LBG) | <input type="checkbox"/> Others not already listed, please list - |

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c) Identify the type and blend of renewable fuels that your company are supplying to your customers, please provide information about each:

Fossil fuel used:

Renewable Fuel Blends:

Is the fossil fuel listed in the RFAS Technical Guidance? Yes No

4.) Renewable fuel volumes, GHG emissions and feedstock sustainability

a) Please, provide a summary of the quantities renewable fuels and blends supplied over the last six months to allow an understanding of the scale of operations: identifying GHG emission intensity and savings for the renewable fuel and final products sold.

Renewable Fuel Type and Blends	Volume (kg or litres)	Transport Market Road Vehicles or NRMM	GHG emission savings (%)	Greenhouse Gas Intensity (g CO₂e/MJ)

b) Please provide examples of the feedstocks used to produce renewable fuels being sold, this shall include energy crops, biomass waste and residues.

c) Identify if the GHG emission intensity has been calculated using actual or default values.

d) Identify if renewable fuels feedstocks and/or your company are certified under a voluntary sustainability scheme? Please provide details of the scheme.

e) Please identify the number of customers your company is supplying high blend renewable fuel at present. This is to assist us with creating Renewable Fuel Declarations and reference numbers.

f) Please identify if your company is selling renewable fuel to other markets (e.g. heating, stationary generators) and an estimate of the volume sold over the last six months.

5.) RFAS Fees

Please contact rfas@zemo.org.uk for more information on the relevant fees. (Application Fees for Group RFS Approval start from £3500+VAT. The exact figures depend on company trading structure and Zemo Partnership Membership status.)

Once the completed application form is received an invoice will be raised for the Application Fee. Once approved Zemo will issue the Annual Participate Fee invoice.

Signature:

Print Name:

Date:

Please contact rfas@zemo.org.uk if you have any questions regarding completing the application form.

6.) RFAS Participation Agreement

Renewable Fuel Suppliers approved under the scheme will be sent a RFAS Participation Agreement and will need to return a signed copy to Zemo. If you do not agree with any of our requirements please contact rfas@zemo.org.uk.

Terms of Reference:

Company x agrees to the following Terms of Reference:

- 1) Acknowledges and agrees with the general obligations and responsibilities for participation in the RFAS, as stipulated in the RFAS Technical Guidance Document including appendices. This includes annual payment of RFAS participation fee.
- 2) Agrees to conform to all applicable requirements and contractual obligations, corrective actions and related data requests within the RFAS scope.
- 3) Acknowledges and agrees to provide records as requested by the RFAS and the appointed auditor to demonstrate compliance with the scheme.
- 4) Commits to and agrees that the quantities of renewable fuel covered by the scheme have only been accounted for under one initiative scheme.
- 5) Acknowledges and agrees that the Zemo Partnership and RFAS names and logos will not be used:
 - in a way that could cause confusion, misinterpretation, or loss of credibility;
 - in a way that implies Zemo Partnership endorses, participates in, or is responsible for activities performed by the Company, outside the scope of RFAS.
- 6) Acknowledges and agrees that suspension of RFAS participation may occur if:
 - Renewable fuels covered and systems are not in compliance with the Renewable Fuel Performance Standard.
 - Evidence of misuse and/or fraudulent behaviour regarding RFAS requirements is detected.
 - It fails to provide the documents required for ongoing monitoring.